

The City of West Hollywood, California

Director of Human Services and Rent Stabilization (\$163,340 - \$226,861 plus Excellent Benefit Package)

The City of West Hollywood is seeking a well-qualified Director of Human Services and Rent Stabilization to lead staff in the provision of social services to the West Hollywood community.

The Director of Human Services and Rent Stabilization reports to City Manager and oversees three city divisions that fund and provide critical support for much-needed human services programs and policies that impact thousands of people in City of West Hollywood, one of the most compassionate and trail-blazing small cities in the nation. The Director has responsibility for anticipating and assisting the City Manager, the executive management team and the City Council in the oversight and adoption of responsible and progressive human services policies and programs with an emphasis on affordable housing, homelessness and quality service delivery to the community at large. The Director of Human Services and Rent Stabilization position requires a Bachelor's degree from an accredited four-year college or university in Social Sciences, public administration, law or a related field and at least seven years of progressively responsible experience managing staff and human services or rent stabilization programs in a similar or larger organization, or the equivalent of a combination of education, training and experience that provides the required knowledge, skills and abilities to successfully perform the essential functions of the position. A graduate degree is preferred. Potential candidates are requested to view a comprehensive brochure describing the position at: www.mercergroupinc.com before applying.

Due date for submissions is: **March, 19, 2018** no later than 5:00 p.m., Pacific Standard Time. Electronic submissions and City Application required. Please provide a cover letter explaining why you believe you are a good choice for this position accompanied by a resume and four professional references (work history references will not be contacted until mutual interest with the City has been established) to:

Clark Wurzberger, The Mercer Group, Inc.; Email: cwurzberger@mercergroupinc.com; P.O. Box 546, Weimar, CA 95736; Tel. (530) 637-4559; Fax (650) 240-3933.

AA/EOE. The City of West Hollywood provides equal employment opportunities (EEO) and prohibits harassment and discrimination in employment because of race, color, religion, sex, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental or physical disability, medical condition, genetic information, military and veteran status, age and pregnancy.

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