

The City of West Hollywood, California

Accounting Manager

(\$144,802 - \$190,578 with excellent benefit package)

The City of West Hollywood is seeking a well-qualified Accounting Manager to lead staff in the provision of responsive, accurate and progressive financial services in support of City officials and municipal operations.

The Accounting Manager reports to the Director of Finance & Technology Services and oversees a \$16.9 million operational budget with responsibility for maintaining the City's general ledger and the recording and reporting of all financial transactions. The Accounting Manager leads a professional staff of six serving the City's internal and external customers, staff and management. The General Accounting Division insures compliance with internal controls, the City's financial policies and the budget and prepares various financial reports for state and federal agencies. The Accounting Manager position requires a Bachelor's degree in Accounting, Business Administration, Finance or a directly related field. Certifications in Public Accounting and/or Public Finance Officer is desirable, plus at least four years of progressively responsible Accounting experience, or an equivalent combination of education and experience. Strongly preferred is public sector government finance experience coupled with previous experience with the Tyler's Eden Finance System.

Potential candidates should view a comprehensive brochure describing the position at: www.mercergroupinc.com before applying. Due date for submissions is: **March, 19, 2018** no later than 5:00 p.m., Pacific Standard Time. Electronic submissions and City Application required. Please provide a cover letter explaining why you believe you are a good choice for this position accompanied by a resume and four professional references (work history references will not be contacted until mutual interest with the City has been established) to: **Clark Wurzberger, The Mercer Group, Inc.; Email: cwurzberger@mercergroupinc.com; P.O. Box 546, Weimar, CA 95736; Tel. (530) 637-4559; Fax (650) 240-3933.**

AA/EOE. The City of West Hollywood provides equal employment opportunities (EEO) and prohibits harassment and discrimination in employment because of race, color, religion, sex, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental or physical disability, medical condition, genetic information, military and veteran status, age and pregnancy.

[Click here to download brochure](#)