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City of Bellevue, Washington

Assistant Director of Planning and Community Development

Are you a visionary leader that is committed to building livable communities? Do you have a passion for public service? The City of Bellevue is looking for Assistant Director of Planning and Community Development to join our team. As a member of the Planning and Community Development Team the Assistant Director acts as the City's Chief Planning Director guiding the future development of Bellevue.

The City of Bellevue, with a diverse population of more than 139,000 and more than 148,000 jobs, is known as a community with beautiful natural areas, a vibrant downtown and strong economy, some of the nation's best schools, and healthy neighborhoods. The City's Mission is to "provide exceptional customer service, uphold the public interest and advance the Community Vision". In Bellevue, this is achieved by a shared vision toward being a collaborative, innovative and future focused organization that is committed to excellence. The City's [Comprehensive Plan](#) and [Council's Vision Priorities](#) provide direction for Planning and Community Development's departmental workplan.

The Assistant Director of Planning and Community Development (Planning) will provide strategic guidance, direction, leadership and general oversight to the City's Planning Division within the Department of Planning and Community Development. This position will assist in the development and implementation of broad policy guidance as well as manage the day-to-day work activities of 3 work groups, including comprehensive planning, strategic planning, and environmental stewardship.

Planning & Community Development, called PCD, guides growth and change in Bellevue to support the business and residential community; facilitates place-making; helps to create a quality natural and human-scale environment; and works in partnership with residents, businesses and other community stakeholders to address their interests and preserve vibrant, healthy business centers and neighborhoods.

PCD is currently made up of the following divisions:

- Planning
- Neighborhood Programs & Mediation



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- Economic Development & Arts

Within these 3 Divisions, the Department also administers affordable housing programs, mini city hall (offsite facility that reached underserved populations), neighborhood enhancement programs, mediation services, public outreach for multiple service areas in the City, traditional economic development programs including business retention and attraction, public private joint ventures, company start up programs, etc; and administration of the arts in the City (Bellevue Arts Museum, future performing arts center, etc)

Qualified candidates will have a bachelor's degree from an accredited college with major coursework in architecture, public administration, urban planning or a related field. Master's Degree and American Institute of Certified Planners designation is preferred, but not required. Seven or more years of progressively responsible related experience in a planning, land use, or related field. Experience in a managerial role in municipal government preferred. A combination of education and experience will be taken into consideration when reviewing applicants.

The salary range for this position is 101,647-140,314 annually, depending on qualifications and experience. The City of Bellevue offers a number of retirement options and extends a full range of leave and benefits to employees.

A brochure, job description benefit summary and other information on the City are available at: <https://www.dropbox.com/sh/3gzstp5ezcuro1e/AAD1MQQGmYsasUKFFafVxekqa?dl=0>

The City of Bellevue offers an unparalleled quality of life
<https://www.youtube.com/watch?v=oqbSjh0V4mM>

We look forward to you considering this great opportunity. **If you are interested please submit your resume and cover letter for the Assistant Director of Planning and Community Development position in Bellevue, Washington by email to mikemercergroup@gmail.com.** In addition to your resume and cover letter, a short 10 minute questionnaire has to be completed to fully evaluate your qualifications for the position. The following is the link to the questionnaire: <https://www.surveymonkey.com/r/HS6RL8F>

Please complete the questionnaire and submit your resume and cover letter no later than Monday February 19, 2018. If you have any questions, please do not hesitate to contact



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Mercer Group, Inc Senior Vice President Mike Letcher at (520) 891-1953. Thank you for considering this great professional opportunity.