

**CITY ASSESSOR
CITY OF PORTSMOUTH, VIRGINIA**

The City of Portsmouth, Virginia is seeking will qualified candidates with real estate assessment or other relevant experience for its City Assessor position.

Portsmouth is located in the Hampton Roads area of Virginia and is on the western side of the Elizabeth River directly across from the City of Norfolk. Its location as an East Coast deep water port has been the common denominator of the City's development. Portsmouth consists of 46.6 square miles of which 33.2 square miles is land and 13.4 square miles is water. The area's mild climate enables year round outdoor activities and the weather is temperate and seasonal. The mean annual temperature is 65 degrees.

The City Assessor is appointed by the City Council (Mayor and six Council members) who serve four year overlapping terms. Portsmouth is an independent city with no overarching county government which requires the city to provide services normally provided by a county government.

The City Assessor performs complex professional, administrative and managerial work planning, organizing and directing a comprehensive program of appraising real property for assessment purposes. City Assessor develops procedures and standards in the usage of recognized approaches to appraising real estate, coordinates the proper designation of land use and ownership, and maintains current knowledge of building costs and market trends. Position requires the City Assessor ensure compliance with all laws, rules and regulations associated with real property taxation, and represent the Assessor's Office before governing bodies, taxpayers, Board of Equalization and Courts.

Position requires a Bachelor's degree in business or public administration, economics or related field and progressively responsible experience in the assessment and appraisal of real property. State General Real Estate License and CAE designation or equivalent.

Submit letter of interest and resume via email to: John T. Maxwell, Senior Vice President, The Mercer Group, Inc. at jtmaxwell41@gmail.com. Review of applications begins on August 18, 2011. City offers competitive salary and excellent benefits. EOE.

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