

City Manager West St. Paul, Minnesota

This is an exceptional opportunity for a seasoned professional to provide on-going transformational leadership and management with a vibrant, engaged, city of 20,000 residents. Located in northern Dakota County, Minnesota and immediately south of the City of St. Paul, West St. Paul is a mature, fully developed, community with a rich history. The current City of West St. Paul was incorporated in 1889 when it split from the City of South St. Paul.

A newly elected Mayor and two Council Members now join four tenured Council Members in seeking a progressive, innovative and seasoned professional City Manager who values effective partnership with elected officials and who can help lead the City organization into the future. As such, the next city manager will be instrumental in assisting the City continue to evolve as an anticipatory and professional organization.

West St. Paul is known for its 2.5-mile commercial corridor along Robert Street, home to over 600 thriving businesses, offices and restaurants. Through a cooperative effort between the City of West St. Paul, Dakota County and the State of Minnesota, Robert Street has recently undergone an extensive \$43 million upgrade. This investment is now generating considerable commercial, retail, office and restaurant redevelopment interest.

West St. Paul is also experiencing an influx of younger families due primarily to its affordable housing, excellent educational system, and strategic geographic location. The City is committed to balancing the ongoing need to preserve and enhance its tax base while maintaining a livable community with parks, trails and open space opportunities for residents of every age. The City maintains 15 parks and a municipal golf course, ice arena, sports dome and municipal pool.

The City Manager oversees the day-to-day operation of this full-service organization comprised of five departments with a total of 85 FTE's. Approximately 45 of these employees are covered by collective bargaining agreements representing police officers, police sergeants and public works employees. Fire service is provided through the South Metro Fire Department, a joint powers entity created with the City of South St. Paul.

West St. Paul's 2017 general fund budget is \$13.4 million. In addition, the City has budgeted slightly over \$10 million for capital improvements. West St. Paul's FY 2017 budget for all funds, including debt service, is over \$32 million. The City maintains an excellent financial position, with a Standard and Poor's rating of AA and an annual general fund balance of more than 50% of operating costs.

The next City Manager will possess a Bachelor's degree or the equivalent in public or business administration or a closely related field. A Master's degree is preferred. He/she will also have at least seven years of municipal management experience as a city manager or administrator or as an assistant city manager or administrator (or equivalent executive position).

Successful experience with tax base preservation and growth and economic revitalization in a mature, fully developed, community similar to West St. Paul is especially desirable. Experience in long-range financial planning and managing a budget with increasing service demands within limited revenue sources is also important.

The salary range is \$120,512 - \$150,640 per annum. The starting salary for the City Manager position is negotiable, depending on qualifications. The City offers an excellent fringe benefits package including employer contributions toward comprehensive health insurance benefits; 12 paid holidays; participation in the Public Employees Retirement Association (PERA), a State administered defined benefit retirement program; life insurance, disability insurance and several tax deferred or tax free vehicles. The City also provides voluntary short-term disability, vision and dental insurance and a very attractive paid time off package.

The position profile is available at www.mercergroupinc.com.

The position is open until filled. Review of resumes will begin on April 15, 2017.

For additional information on this outstanding opportunity or to apply, please contact:

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