

**DIRECTOR OF CIVIC DESIGN  
CITY OF CHARLESTON,  
SOUTH CAROLINA**

This is an exciting opportunity for a seasoned management professional to live and work in one of the most progressive and energetic cities in America. Charleston is a special and unique city that has thoroughly preserved its heritage. The Civic Design Center is a design studio established to elevate community dialogue on urban design issues.

The City of Charleston is seeking a high skill-level individual who is dedicated, innovative and community-oriented to be the Director of Civic Design. The selected individual should be experienced and skilled at facilitating urban design discussions in the community.

The successful candidate for the position of Director of Civic Design should meet the following criteria:

- Possess a Bachelor's degree in Urban Planning, Architecture, Landscape Architecture, or Urban Design from an accredited college or university. A Master's degree in a related field is preferred.
- An AICP or AIA certification is preferred.
- Display evidence of continued professional development in their chosen field.
- Have proven and demonstrated experience in urban design, urban planning, architecture, landscape architecture, or a related field with a minimum of six to eight years of related experience or training; or equivalent combination of education and experience.

Additional attributes sought in the next Director of Civic Design include a common-sense individual who leads with unquestionable integrity, high morals and proven ethical conduct, is approachable, has a collaborative mindset and is a decision maker. Also, someone who is supportive of staff, has maturity/life experiences, and who delegates projects without micromanaging staff.

The next Director of Civic Design should be an outstanding listener and communicator, an effective delegator, a person who keeps the Mayor informed, someone who has the ability to deal effectively with various citizen groups, someone who has a vision for the future, someone who is politically savvy, someone who can focus on the quality of life for the City, and someone with the ability to present complex issues to the Mayor and City Council and to the community.

The Director of Civic Design implements the mission, goals and objectives of the Civic Design Center, a design studio established to elevate the community dialogue on urban design issues, and supervises the Center's daily operations.

Duties may require evening, weekend and/or holiday work from time to time.

Residence within the City of Charleston for the selected candidate is highly desirable.

The City of Charleston is located on the southeastern coast of South Carolina and is the principal seaport for the state. Charleston is the second largest city in South Carolina with an estimated 2014 population of 137,447 persons. As a result of both growth within the City and annexations, there has been an 86 percent increase in population of the City since 1980.

The Mayor is the Chief Executive Officer of the City of Charleston, which operates under a strong mayor form of government. The Mayor is also the presiding officer of City Council, which consists of twelve Council Members who are elected for staggered four-year terms from single-member districts. The Mayor has no veto power, but casts a vote similar to those cast by each Member of Council. Regular meetings open to the public are held twice each month during the year, except for the months of June, July and August, in which only one meeting is held each month.

The starting annual salary for the Director of Civic Design position will be market competitive depending on the qualifications and experience of the selected candidate. An excellent fringe benefit plan will be provided as well. Reasonable relocation expense reimbursement will be negotiated.

For additional information on this outstanding opportunity, please contact James L. Mercer, President/CEO, The Mercer Group, Inc. at 770-551-0403, [mercerc@mindspring.com](mailto:mercerc@mindspring.com)

**This position is open until filled. Confidential resumes should be sent immediately to James L. Mercer, President/CEO, The Mercer Group, Inc., 5579B Chamblee Dunwoody Road, #511, Atlanta, GA 30338. Position Open Until Filled.**

**VOICE: 770-551-0403; FAX: 770-399-9749. E-Mail: [jmercerc@mercergroupinc.com](mailto:jmercerc@mercergroupinc.com)  
Website: [www.mercergroupinc.com](http://www.mercergroupinc.com)**

*The City of Charleston is an Equal Opportunity Employer.*

[Click here to download brochure](#)