

## **CITY MANAGER THE CITY OF POCOMOKE CITY, MARYLAND**

This is an exciting opportunity for a seasoned management professional to live and work in a delightful community located on the Eastern Shore of Maryland. The Mayor and City Council are seeking an experienced city manager to continue to position Pocomoke City as a premier regional local government for the future.

The successful candidate for the position of City Manager of the City of Pocomoke City should meet the following criteria: Possess a Bachelor's degree in Public Administration or a related field. Possession of a related Master's degree is preferred; Display evidence of continued professional development such as an ICMA Credentialed Manager; Have a minimum of seven years of significant experience as a city manager, deputy or assistant city or town manager, preferably in a smaller full-service community; Be an progressive, forward thinking and entrepreneurial self-starter; a strong and visionary leader with excellent communications and interpersonal skills; a person engaged in the community; and someone who possesses a high degree of diplomacy.

The City Manager of the City of Pocomoke City is the Chief Administrative Officer of the City and is responsible to the Mayor and City Council for the administration of all City affairs placed in the City Manager's charge by or under the City Charter.

Pocomoke City is a full service, independent community of 4,200 citizens located approximately five miles north of the Maryland/Virginia State line on Maryland's Eastern Shore.

The City of Pocomoke City was established as a settlement in 1700, was incorporated as a City in 1865, and it adopted the Council/Manager form of government in 1968.

The City's annual operating budget is \$6.5M. There are approximately 60 employees on the City staff and the City department heads are senior individuals with considerable experience in their positions.

The government of Pocomoke City is comprised of a Mayor elected at large, five Council members elected from districts for 3 year staggered terms, and a City Manager. The City government's responsibilities include streets, police, parks and recreation, finance, housing, industrial park development, planning and zoning, building maintenance, Winter Quarters Municipal Golf Course, snow removal, water treatment and distribution, sewage collection and treatment, ambulance service, fairgrounds operations (including horse barn, grandstand, and concession building), downtown development, boat slips, docks, and ramps.

The incumbent City Manager has held the position of City Manager for 40 years. He is scheduled to retire in July, 2015. Accordingly, the City Mayor and City Council desires to provide for an orderly succession to this appointed position.

Because of its location and concentration of businesses, Pocomoke City has become a commercial center for a radius of up to 20 miles with a population of over 20,000 people. There are several large retailers, service businesses, and restaurants already located in the City, and others are planned. The City's industrial park includes several businesses with over 200 jobs each created during the past few years. A 42,000 square foot industrial building was completed within the past few years and is owned by the State of Maryland. Several companies have recently expanded their space and new companies are locating in the City.

Pocomoke City is a delightful and authentic small town located ideally between the Atlantic Ocean and Chesapeake Bay on Maryland's Eastern Shore. With a strong sense of community and history, Pocomoke City lives up to the slogan of "Friendliest Town on the Eastern Shore."

The starting annual salary will be market competitive DOQ/E. An excellent fringe benefit plan will be provided as well. Reasonable relocation expense reimbursement will be negotiated. The selected candidate will be required to live in the City of Pocomoke City.

This position is open until filled. First review of candidates will occur on June 10, 2015.

Confidential resumes should be sent by close of business on June 5, 2015, to **James L. Mercer, President/CEO, The Mercer Group, Inc., 5579B Chamblee Dunwoody Road, #511, Atlanta, GA 30338. VOICE: 770-551-0403; FAX: 770-399-9749. E-Mail: [jmerc@mercergroupinc.com](mailto:jmerc@mercergroupinc.com); Website: [www.mercergroupinc.com](http://www.mercergroupinc.com) EOE.**

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