

DIRECTOR OF INFORMATION TECHNOLOGY THE CITY OF BOWIE, MARYLAND

This is an opportunity to lead and manage a centralized Department of Information Technology in a dynamic city government that values innovation, efficiency, and top-quality management.

The City of Bowie is seeking an experienced Director of Information Technology to lead and elevate the information technology function within the organization. The new Director will be responsible for ensuring that the Department of Information Technology supports the respective missions of other City departments and provides a high level of service to managers, supervisors, and other employees throughout the City organization.

The Director of Information Technology is appointed by and reports to the City Manager and is a vital member of the City's Senior Management Team.

The City of Bowie operates under a Council/Manager form of government. Policy-making and legislative authority are vested in a governing council consisting of seven members (Mayor and six Council members).

The government's city manager is responsible for carrying out the policies and ordinances of the governing council, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments.

More information about the City of Bowie can be found at www.cityofbowie.org

The Information Technology Department is responsible for providing information technology and communications to all departments within the City. The major activities of this department include coordination of the use of computers and other information systems throughout the City, developing security measures to protect the City's information system, providing ongoing user education and keeping abreast of current technology as well as the information needs of the City.

The FY 2014 operating budget for the IT Department is \$1.7 M.

The Director of Information Technology is responsible for organizing, supervising and administering the staff and operation of the City's Information Technology Department (IT). This position is chiefly responsible for the acquisition and maintenance of the City's PC, network and voice-related hardware and software, as well as for the planning administration and implementation of all City IT functions and services.

Minimum Qualifications for the position include a Bachelor's degree in Computer Science, Information Systems or related field; seven to ten years of experience in a progressive IT environment; and five years of management experience. Preferred Qualifications include a Master's degree; and MCSE or Network Plus Certification. A comparable amount of training and experience may be substituted for the minimum

qualifications.

The Information Technology Department is in need of a strong leader who is well versed in current industry trends, and who has the skill set and creativity to ensure that City staff continually has an adequate level of computer-related support and equipment.

Founded in 1870, and incorporated as a town in 1916, Bowie has grown from a small railroad stop to the largest municipality in Prince George's County, and the fifth largest city in the State of Maryland, with an estimated population of 56,014.

The City of Bowie consists of 18.8 square miles in area and is located in the northern part of Prince George's County at the crossroads of highways MD. 3/U. S. 301 and U. S. 50. The City's financial position is strong, as demonstrated by the recent affirmation of the City's AAA rating from Standard and Poor's.

The salary range is \$88,850 - \$142,160. The starting salary will be dependent on the selected individual's qualifications and match with the desired attributes sought by the City. The City offers an outstanding fringe benefit package.

This position will remain open until filled. First review of applications will occur on March 3, 2014. In order to be considered for this position, please send your confidential resume and cover letter with current salary to jmercerc@mercergroupinc.com. For further information on this important opportunity, please contact: **James L. Mercer, President/CEO, The Mercer Group, Inc., 1000 Cordova Place, #726, Santa Fe, NM 87505. Voice: 505-466-9500; Fax: 505-466-1274. E-Mail: jmercerc@mercergroupinc.com; Website: www.mercergroupinc.com**

Following the date for first review of applications, resumes and application documents will be reviewed by The Mercer Group, Inc. based on the criteria established by the Bowie City Manager. After a process which will include interviews and detailed reference and background checks for those candidates who are determined to be best qualified for the position, a group of finalists will be presented to the City Manager for consideration. It is anticipated that finalists will be interviewed in the City of Bowie during the month of March, 2014. *EOE*

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