

ARCHULETA COUNTY

COUNTY ADMINISTRATOR

Archuleta County is located in southwest Colorado on the New Mexico border, nestled at 7,000 feet on the Western Slope of the Continental Divide. Of its 1,355 square miles, only 34% of the lands in the County are in private ownership, while the remainder is under either the management of the U.S. Forest Service or the Southern Ute Indian Tribe. The County's population is estimated at 12,000, with approximately 1,600 people living in the Town of Pagosa Springs, the County Seat. Pagosa's small town atmosphere and endless beauty resonates the feeling of Colorado! Pagosa revels in four true seasons, each one bringing myriad of activities and making Pagosa Springs a perfect setting for your outdoor activity or home base.

This is a contract position within Archuleta County. The County Administrator is appointed, supervised and can be removed by the Board of County Commissioners (Board). The County Administrator serves at the pleasure of the Board and can be removed by an affirmative majority vote of the Board at any time without cause.

Qualifications for the Archuleta County Administrator position include being a graduate from an accredited college or university with a degree in public or business administration, or a related field; having extensive experience in management, including finance, local government or business administration; having a valid Colorado Driver's License or the ability to obtain one within 2 months of appointment; and residence within Archuleta County or ability to locate there in a reasonable time following appointment. Additionally, evidence of continued professional development as shown by participation in professional association activities at the state and national levels and completion of seminars and workshops in the local government management field to stay abreast of changes in the field. An ICMA Credentialed Manager would be a plus.

Counties in Colorado are a constitutional subdivision of state government and can exercise only those powers specifically expressed in statute or in the constitution. For most purposes, Archuleta County acts through its Board of County Commissioners. The three-member Board serves as the legislative, policy-making and administrative body governing the unincorporated areas of Archuleta County.

The County Administrator serves as the Chief Administrative Officer for the County. He/she directs and coordinates administration of county government in accordance with policies established by the Board. He/she serves as the liaison between the Board, the County's department heads, and the County's elected officials to communicate the Board's policy direction and coordinate the flow of information. The County Administrator coordinates the County's resources to accomplish the objectives of the Board. This position receives general direction from the Board and exercises general direction over County Department Heads and staff assigned to the Administration Division.

The starting salary for the new County Administrator for Archuleta County will be \$77,854 to \$108,992 depending upon the experience and qualifications of the selected candidate. The successful candidate will also receive an automobile allowance and a competitive fringe benefit program. Reasonable relocation expenses will also be provided to the successful candidate.

For additional information on this outstanding opportunity, please contact James L. Mercer, President, The Mercer Group, Inc. at 505-466-9500; jmercer@mercergroupinc.com or Karolyn Prince-Mercer, Sr. Vice President, The Mercer Group, Inc. at 505-660-5503 or kprince-mercer@mercergroupinc.com

Resumes should be sent by close of business November 11, 2013, to **James Mercer, President, or Karolyn Prince-Mercer, Sr. Vice President, THE MERCER GROUP, INC., 1000 Cordova Place #726, Santa Fe, NM 87505. Voice: 505-466-9500; Fax: 505-466-1274. E-Mail: jmercer@mercergroupinc.com (Jim) and at 505-660-5503 (voice) or kprince-mercer@mercergroupinc.com (Karolyn).** Please see our website: www.mercergroupinc.com.

Archuleta County is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, national origin, political ideas or disability in employment or the provision of services.

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