

INFORMATION TECHNOLOGY MANAGER THE SPARTANBURG HOUSING AUTHORITY, SOUTH CAROLINA

This is an opportunity to lead and manage a centralized Information Technology (IT) Department in a dynamic high performing public housing authority.

The Spartanburg Housing Authority is seeking in its IT Manager an experienced, innovative strategic thinker who can make needed changes in the direction of the Department and someone who is efficient, effective and responsive. Also required is a person who will move the IT Department forward for the future.

The IT Manager is appointed by and reports to the Executive Director and is a vital member of the Housing Authority's Senior Management Team. The IT Manager is responsible for implementing and maintaining policies and goals that support the organization's information technology needs by ensuring proper functioning of the computer equipment, hardware, and software.

The Information Technology Department provides internal expertise, control and high-availability for all communication and technology related resources at the Authority. To assist with regulatory compliance, the department polices user authorizations and access for HUD electronic systems. Additional support is provided by the department in analysis of workflows and implementation of beneficial processes and cost reducing measures. The Spartanburg Housing Authority provides affordable housing options in vibrant neighborhoods for the citizens of the Greater Spartanburg Community.

Spartanburg, South Carolina is located in the foothills of the beautiful Blue Ridge Mountains. The mild climate, with its four distinct seasons, provides fine weather for outdoor activities year-round. The city of 40,000 – which is part of a metropolitan area of 250,000 - is conveniently situated at the junction of I-26 and I-85, making it easily accessible to both mountain and beach resorts. Spartanburg is known for its beauty, quality of life and friendly people.

Under general direction of the Executive Director, the Information Technology Manager works closely with a team of professional, administrative and technical staff, as well as oversees the work of consultant and contracted service in the Information Technology Department.

The Spartanburg Housing Authority is seeking an IT Manager with any combination of education and experience that provides the candidate with the requisite knowledge, skills and abilities to perform the duties of the IT Manager, which is typically obtained but not limited to a Bachelor's degree from an accredited college or university in Computer Science or Business with a focus on Information Systems or a closely related field. 5 years of progressively responsible experience in systems analysis, systems engineering, programming, database administration and/or analysis, operating systems, network analysis and/or a similar field in a multi-platform information systems environment. This

should include at least 3 years of experience in planning, organizing, directing, supervising and coordinating the work of subordinate staff.

Licenses and certifications desired include Cisco (CCNA, CCNP), Microsoft (MCITP), A+ Certified. The individual selected must be bondable and must possess (or be able to obtain) and maintain an applicable South Carolina Driver License and a driving record acceptable to the Authority's insurance carrier. The selected individual must provide proof of U. S. citizenship or, if alien, either lawful admission for permanent residence or authorization for appropriate work by the Immigration and Naturalization Service.

The starting salary is market competitive and is negotiable depending on the selected individual's qualifications and match with the desired attributes sought by the Authority. The Authority offers a competitive fringe benefit package, as well. The Authority will pay reasonable and customary relocation expenses.

This position will remain open until filled. First review of applications will occur on September 20, 2013. In order to be considered for this position, please send your confidential resume and cover letter with current salary to jmercerc@mercergroupinc.com. For further information on this important opportunity, please contact James L. Mercer, President/CEO, The Mercer Group, Inc., 1000 Cordova Place, #726, Santa Fe, NM 87505. Voice: 505-466-9500; Fax: 505-466-1274. E-Mail: jmercerc@mercergroupinc.com; Website: www.mercergroupinc.com

Following the date for first review of applications, resumes and application documents will be reviewed by The Mercer Group, Inc. based on the criteria established by the Spartanburg Housing Authority Executive Director. After a process, which will include a preliminary evaluation of those candidates who are determined to be best qualified for the position, a group of candidates of interest will be presented to the Executive Director for consideration. It is anticipated that finalists will be interviewed in Spartanburg during the month of October, 2013. *EOE*

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