



City of Imperial Beach, California

Administrative Services Director/ Chief Financial Officer

The City of Imperial Beach, California (population 26,609) is seeking your interest in joining a remarkable organization as the new Administrative Services Director/CFO. Live and work by the Pacific Ocean in the San Diego, California metropolitan area. The city boasts a great Mayor, Council/staff relations and stable finances. The work environment is team oriented, innovative and collaborative. Imperial Beach is a "Classic Southern California" beach town with a relaxed family atmosphere. "I. B." boasts temperate, sunny, but cool weather for which the California coast is famous. With a short thermometer, 50 to 80 degrees, the climate is like spring or early fall year round. At a gentle pace you can walk the 3.5 miles of the city beach front in about an hour. It's likely you will see surfers, boogie borders, surf fishers, and numerous species of shore birds.

A new upscale beach-front hotel is under construction and a new shopping center is on the verge of starting construction. A wide variety of ecotourism activities and destinations may be found within or adjacent to Imperial Beach - including the Tijuana Estuary, South San Diego Bay, and the 1,200 foot municipal fishing pier. Imperial Beach is also home to several surfing, body boarding, running, and music events throughout the year.

The ideal candidate must have five years of progressively responsible work experience in the field of municipal government administration, or a closely related field at an administrative or management level; a bachelor's degree and preferably a graduate degree from an accredited college or university with major coursework in business administration, public administration or a closely related field; CPA certification is highly desirable, but not required. The Administrative Services Director/CFO reports to the City Manager and works very closely with the Assistant City Manager as the team of top executives in the city. The Finance Department provides all the required

financial services to operate the City, including financial reporting, audits, budgets, payroll, purchasing, grant administration, and business license compliance.

Excellent benefits and salary depending on qualifications up to \$129,187. An additional 3% cost of living increase is anticipated in FY 2014. Recruitment brochure is available at www.mercergroupinc.com. Please visit the city's website at www.imperialbeachca.gov for additional information. The City of Imperial beach is an Equal Opportunity Employer. Please submit your cover letter and resume electronically to: Mike Letcher, Sr. Vice President, The Mercer Group, Inc. at: mikemercergroup@gmail.com. Tel. (520) 891-1953 no later than **September 23, 2013**.

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