

## **PUBLIC WORKS DIRECTOR THE CITY OF PRAIRIE VILLAGE, KANSAS**

The City of Prairie Village is seeking a highly responsible leader for the position of Public Works Director. The selected individual will be appointed by the Mayor and will work under the day-to-day direction of the City Administrator.

The City of Prairie Village is seeking a dedicated, responsive, and experienced individual for its next Public Works Director. Minimum qualifications for the position include graduation from an accredited four-year college or university with a degree in business, public administration, civil engineering, or a closely related field, 5 years of progressively responsible public works experience, or any combination of education and experience; considerable knowledge of civil engineering principles, practices and methods as applicable to a municipal setting. Kansas Professional Engineer license is preferred.

This position is responsible for the direction, planning, management, supervision, and review of the activities and operations of the City Public Works Department including capital projects, streets, drainage, grounds, and municipal buildings and swimming pool complex. The position is responsible for managing and motivating a staff of 28 full-time employees. This position oversees all financial aspects of the Public Works Department operation, preparing the annual Department budget, capital improvement budget, and applying for appropriate grants and other outside funding opportunities.

The Public Works Director serves as a staff representative at bi-monthly meetings of the Governing Body and various other City boards and committees. This is an exempt position.

This position is appointed by the Mayor, by and with the consent of the City Council. The appointee must become a resident of Johnson County, Kansas, within two years of hire. Residency within Prairie Village if preferred.

Prairie Village has a population of approximately 21,511. It is one of 19 municipalities in Johnson County and is the sixth largest in population.

A Mayor, 12-member City Council, committees and professional staff provide leadership and management for the City of Prairie Village. The City of Prairie Village operates under a Mayor-Council form of government. The Mayor appoints a professionally trained City Administrator, department managers, and certain other City officials.

The City Administrator coordinates all City services and departments, formulates policy recommendations, supports City committees and boards, prepares the annual budget for Council approval, and manages all City assets. Department managers coordinate operations and staff assigned to their departments.

The Prairie Village Public Works Department is organized into six major programs:

Management, Engineering & Administration including the Capital Improvements Program; Streets Operations & Maintenance; Drainage Operations & Maintenance; Parks & Grounds Maintenance; Buildings Maintenance; and Vehicle Maintenance. The Public Works Department also maintains the Aquatic Complex at Harmon Park.

The starting salary will be market competitive, depending on the experience and qualifications of the selected individual. The salary range will be in the range of \$86,237 to \$129,355 per annum. An appointment is likely within the first half of the range. In addition, the City will provide an automobile allowance and an excellent fringe benefit package to the successful candidate.

Confidential resumes should be sent by close of business July 6, 2013, to James L. Mercer, President/CEO, The Mercer Group, Inc., 1000 Cordova Place, #726, Santa Fe, NM 87505. Voice: 505-466-9500; Fax: 505-466-1274. E-Mail: [jmercer@mercergroupinc.com](mailto:jmercer@mercergroupinc.com); Website: [www.mercergroupinc.com](http://www.mercergroupinc.com) **EOE**

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