

## **DIRECTOR OF HUMAN RESOURCES AND RISK MANAGEMENT THE CITY OF COLLEGE PARK, GEORGIA**

This is an excellent opportunity to live and work in one of Metro Atlanta's most progressive and historic cities. The City of College Park sits in southwest Fulton County and is the home of Hartsfield-Jackson Atlanta International Airport. College Park is a wonderfully diverse community.

The Mayor, City Council and City Manager are seeking an outstanding individual who has the experience and vision to provide direction, guidance and oversight to the citywide Human Resources and Risk Management Programs. The Director reports to the City Manager.

A Bachelor's degree in Public/Personnel Administration, Business Administration or related field required, Master's degree preferred. Evidence of continued professional development through active participation in professional membership associations and activities such as Professionals in Human Resources, Senior Professional in Human Resources or International Public Management Association for Human Resources. 7 to 9 years of progressively responsible experience in human resources management and risk management is required; local government experience preferred; Human Resources certification preferred (IPMA-CP or IPMA-CS; PHR or SPHR); and experience in Georgia and familiarity with Georgia laws would be a plus.

Other attributes of the ideal Director of Human Resources and Risk Management sought by the Mayor, City Council and City Manager include someone who understands that residents come first, someone who believes in diversity, someone who is competent and detail oriented, and someone who is very appreciative of multicultural environments.

This is a high-level management position that is responsible for guidance and oversight to the citywide Human Resources and Risk Management programs. Residency in the City within a reasonable time after appointment is required.

The City of College Park is a full-service city with a small town atmosphere within one of the fastest growing metropolitan areas in the United States.

College Park invites you to [www.collegeparkga.com](http://www.collegeparkga.com) for further information about this historic city and the many amenities and attributes of the City.

The City of College Park operates under a Council-Manager form of government with a governing body of four Council Members and a Mayor. The City has a year-round workforce of 500 employees in 16 operating departments. The annual operating budget is \$125 Million. The City is in good financial condition and is characterized by outstanding bond ratings and a steady revenue flow.

The starting salary range is market competitive depending on experience and qualifications of the selected individual. In addition, College Park offers a comprehensive

benefits package including car allowance, utility credit and moving expenses to the successful candidate. This position is a contractual position.

Position open until filled, first review of resumes on May 6, 2013. Resumes will not be accepted without an application which may be obtained from the City's website at [www.collegeparkga.com](http://www.collegeparkga.com) or by contacting James L. Mercer at the information below. Confidential resumes and applications by close of business May 6, 2013, to **James Mercer, The Mercer Group, Inc., 5579B Chamblee Dunwoody Road, #511, Atlanta, Georgia 30338. VOICE: 770-551-0403; FAX: 770-399-9749. E-Mail: [j Mercer@mercergroupinc.com](mailto:j Mercer@mercergroupinc.com), Website: [www.mercergroupinc.com](http://www.mercergroupinc.com) EOE.**

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